**MINUTES**

**EAST BAY CAMFT 2019**

BOARD OF DIRECTORS MEETING

Bay Street Mall, Emeryville, CA

**April 12, 9:45 – 11:35 am**

**Present**: President, Susan Kelsey; Secretary, Heather Brostrand; Program/Speakers, Tu Hoang; Hospitality, Karen Yu; Member at Large, Beth Hermosillo;

**Absent**: Jason Ranieri, Danielle Decker, Laura Friedberg

**Minutes** from March will be approved via email

**Secretary** report: Minutes will include “action items”; board documents to be in EB chapter Google Docs drive.

**Membership** report: (Susan) 669 members, 458 clinical; xx pre-licensed; need to recruit student/associate members.

**Treasurer** report: M/S/A Financial Report. Quickbooks data backed up monthly by Admin Asst and sent to Treasurer and President; appx $60K balance, primary “income” is dues. Leaving $1K in Mechanics Bank account; past records will be audited by Pres and Admin Asst.

**Social Media** report: Laura posts events on FaceBook and LinkedIn

**Hospitality** report: Continuing to look for reasonably priced catering options. We will have raffle at each event. Need donation letter for prize donors. Susan created a registration code for Board members to attend at no charge.

**Program** report: Deposits made at Preservation Park for Fri May 3rd Luncheon, July 6th Couples Therapy, and Fri Oct 4thLaw & Ethics. Board will not vote on details of individual programs (pricing, menus, etc.), President and Program Director will decide.

**Board openings**: Resume and letter from Student Representative candidate Audrey Majerczak. Agreed to invite Audrey to May meeting. Still need President-Elect, Marketing Director, Associate Representative and Program/Venues Director. President-elect should have served on board for at least a year prior.

**3000 Club**: Will be held at WISR in Berkeley, on the second Friday, 4-5:30pm. Heather will spearhead. Start June 14th. Speaker and refreshments every meeting.

**Committees**: Networking committee chairs hosting meetings in the East Bay. Updated list on website, FaceBook and LinkedIn.

**E-Tree only** subscriptions: M/S/A to no longer accept e-tree only subscriptions/memberships. Sub Committee (Susan, Tu and X) will review eliminating that category.

**Collaborative** trauma workshop: Marin, San Francisco, Yolo/Solano chapters will be contacted.

**Private** **Practice training**: Speakers Ron Mah and Barbara Griswold looking for dates

**CAMFT** Annual Conference: Susan created membership brochure, Jason will buy chocolate for table, Susan will order 100 pens and 100 sticky pads.

**D&O** Insurance: Susan reviewing options

**Tabled**: Create Sub-committee to update chapter Bylaws.

**CLOSED** SESSION: Personnel Issues

**ACTION** Items:

**All available:** sit at CAMFT EB table for Burlingame conference

**Heather**: donation letter to Susan; schedule 3000 Club; contact 12 EB MFT programs; minutes on Google Docs; post luncheon on Tri-Valley list-serve

**Tu**: EBCAMFT.org domain; research couples speaker;

**Jason**: Chocolate for CAMFT table;

**Susan and Sandy**: audit past Mechanics bank finances; Order swag; Contact 3 other chapters regarding Trauma training/panel.

**Next board meeting**: Friday, May 10, 9:30-11:30am (Brostrand absent)